

## Processing of personal data – information according to the General Data Protection Regulation (2016/679/EG)

Fredersen Advokatbyrå AB ("Fredersen" or "we") is controller for the personal data of contact persons that we receive in connection with an engagement to provide legal advice or other services, or that are otherwise processed in connection with the preparation or administration of such an engagement. You are not obliged to provide us with personal data, but without it we may not be able to accept an engagement since we cannot perform necessary controls for conflict of interest and money laundering purposes. Fredersen is furthermore controller for the personal data received in connection with a recruitment process or job applications sent to Fredersen at the applicant's own initiative.

The purpose of our processing of personal data is to conduct mandatory controls for the purposes of conflict of interests and (if applicable) money laundering, to perform and administer an engagement, to safeguard your interest, for accounting- and invoicing purposes and/or for the purposes of recruitment of staff.

The legal grounds for our processing of personal data are the following.

As regards clients who are private individuals, the legal ground for the processing of personal data is to fulfil the contract with the client regarding the engagement. In relation to other private individuals whose personal data we process when performing an engagement, such as *inter alia*, representatives of corporate clients, counterparties who are private individuals, representatives and legal counsel of counterparties and witnesses, we process personal data based on our legitimate interest to perform, and to fulfil our obligations, in an engagement.

When you apply for a position with Fredersen, either in connection with the announcement of a position or at your own initiative, we process your personal data based on our legitimate interest to administer the recruitment.

The processing of personal data made for controls of conflict of interest and money laundering purposes and archiving of documents after the completion of an engagement is based on our legal obligations, such as accounting- and money laundering legislation and the Code of Conduct of the Swedish Bar Association.

Personal data may also be processed for the purposes of business and methodology development, risk management and for statistical purposes. Processing of personal data made in order to develop and analyse our business is made based on our legitimate interest to develop our business and communicate with our contact persons.

Fredersen will not disclose your personal data to any third party unless (i) there is an agreement of such disclosure between Fredersen and you, (ii) disclosure is necessary to safeguard your rights within the scope of the engagement, (iii) disclosure is necessary for us to comply with a legal obligation, a decision of a public authority or court, or (iv) we have engaged an external service provider for the performing of services on our behalf. We may furthermore disclose personal data to courts, public authorities, counterparties and legal counsel of counterparties if it is necessary to safeguard your rights.



The personal data is stored for a period of ten years from the completion of an engagement, or for the longer period required by the nature of the engagement, in accordance with Fredersen's obligations according to the Code of Conduct of the Swedish Bar Association. Personal Data used to develop and analyse the business of Fredersen or for marketing purposes are stored for a period of two years since the latest contact with the individual whom the personal data concern. Personal data processed for recruitment purposes are normally stored during the time of the recruitment process. The personal data may however be stored for a longer period of time to be used if an appointment is appealed according to applicable discrimination legislation. Personal data processed for recruitment purposes will be deleted at the latest two years after a recruitment has been concluded or an application sent at your own initiative has been received. If you end a subscription for a newsletter your personal data processed for the purpose of sending newsletters will be deleted immediately.

You have a right to require information from Fredersen of the processing of your personal data, at no cost. We will, at your request or at our own initiative, correct or delete inaccurate information or restrict the processing of such information. You do furthermore have a right to require that your personal data is not processed for direct marketing purposes. You also have the right to receive your personal data in a machine-readable format. If you have any objections to our processing of your personal data you may lodge a complaint with a supervisory authority, which in Sweden is the Swedish Data Protection Agency ([www.datainspektionen.se](http://www.datainspektionen.se)). You may also turn to the supervisory authority in the land where you live or work.

If you have any questions regarding our processing of your personal data, please contact us at [info@fredersen.se](mailto:info@fredersen.se) or the address set out below.

Fredersen Advokatbyrå AB, reg.no. 556688-7138 with address Turning Torso, 211 15 Malmö, Sweden is the controller of the personal data described above.

